

2020-21 IQAC MEETING - (1) (MINUTES)

Date: 1-12-2-20

The first IQAC meeting of the academic year 2020-21 is scheduled to be held on 5th December 2020, Friday, in the Principal's office to discuss the following issues. All the members of IQAC are requested to attend the meeting at 11: 30 a.m.

Agenda:

- 1) Online/off line classes.
- 2) Exam.
- 3) AQAR 2019-20.
- 4) Finishing School.
- 5) GSIRF participation

Minutes:

- 1) Minutes of the last meeting held on 19-2-2020 was presented by coordinator Prof. R. B. Patel and it was approved by the committee.
 - 2) IQAC chairperson Dr. I. M. Patel proposed and instructed the committee to implement offline classes following corona guidelines by the staff as well by the students. Online classes will also be there for the students who can not remain present physically.
 - 3). Chairperson also instructed the college committee to follow SOP for Covid-19 appropriate behaviour during college internal exam of Semester II, IV and VI.
- IQAC resolved to extend all possible support to students regarding teaching-learning issues and exam related grievances.
- 4). Coordinator proposed for the preparation of AQAR-2019-20 and the same should be sent to NAAC for approval.
 - 5). Chairperson informed the members that the College has received the grant from Knowledge Consortium of Gujarat worth Rs. 100000/ for the Finishing School Project.

It was resolved that Dr. Ramesh Machchi will act as the nodal officer for the Finishing School activity.

6) . IQAC coordinator informed the members that the Institution has registered for Gujarat State Institutional Rating Framework 2020-21.

It was resolved unanimously that Prof. R.B.Patel will be the nodal officer for the GSIRF and the report should be prepared and the same be submitted within the timeline.

It was also resolved to participate in NIRF and necessary action be taken into this regard.

7). As there was no matter to discuss the meeting was adjourned with the vote of thanks.

2020-21 IQAC MEETING - (2)

Date: 15/02/2021

IQAC meeting (2) of the academic year 2020-21 is scheduled to be held on 20-02-2021 Friday at 11:30 in the Principal's office to discuss the following issues. All the members of IQAC are requested to attend the meeting.

Agenda:

- 1) Covid-19 - Govt-SOP.
- 2) Offline classes
- 3) BAOU new courses
- 4) Any other issue with permission of the chair.

Minutes:

- 1) Minutes of the last IQAC meeting held on 5-12-2020 was presented by the coordinator and the same was approved by the committee.
- 2) IQAC chairperson Dr. I. M. Patel proposed that Government guidelines for Corona pandemic be implemented and strictly followed by the staff as well as by the students.

Classes be conducted online and offline. Consent letter is must for all the students who attend offline classes. Following social distancing, use of mask and use of sanitizer be compulsorily followed in the college campus.

3) Coordinator R.B. Patel gave information about the launching of a new course by distance learning platform Babasaheb Ambedkar Open University. Brochure of the course be distributed, displayed on the notice board and the same also be displayed on the college website.

4) It was resolved unanimously that all possible support and aid be extended to the students.

5). As there was no other matter to discuss the meeting was adjourned with the vote of thanks.

2020-21 IQAC MEETING - (3)

Date: 11-04-2-21

IQAC meeting (3) of the academic year 2020-21 is scheduled to be held on 16th April 2021, at 11:30 am in the Principal's office to discuss the following issues. All the members of IQAC are requested to attend the meeting.

Agenda:

- 1) To confirm the previous meeting.
- 2) Planning for offline classes.
- 3) Planning and submission of Internal Evaluation.
- 4) GSIRF participation
- 5) Any other matter with permission of the chair

Minutes:

- 1) Minutes of the last meeting held on 15-2-2021 was presented by coordinator Prof. R. B. Patel and it was approved by the committee.

2).Member Dr. R.P.Patel proposed that Covid-19 guidelines be followed strictly by the staff and the students. Planning for college internal exam and sitting arrangement be done following SOP for corona pandemic.

College Exam Committee be informed to follow corona guidelines strictly during exams and necessary measures be taken for the same.

3) Coordinator proposed that GSIRF report has been prepared and sent to KCG for approval. Coordinator thanked all the members for helping for the preparation of GSIRF report.

4) Awareness programme regarding corona pandemic and vaccination drives be organized in the institute.

5) As there was no matter to discuss the meeting was adjourned with the vote of thanks.